

**VILLAGE OF LANSING  
COMMITTEE OF THE WHOLE MINUTES  
MARCH 6, 2018**

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**CALL TO ORDER**

Mayor Eidam called the meeting to order at 7:28 p.m.

**ROLL CALL**

Roll call revealed the following Trustees present:  
Zeldenrust, Grady-Perovich, Hardy, Skrbina, Manno, DeLaurentis

**APPROVAL OF MINUTES**

Mayor Eidam asked if there were any questions or discussion on the minutes of the February 20, 2018 Committee of the Whole Meeting. There were none.

Mayor Eidam asked for a motion to approve the minutes.

Trustee Manno so moved  
Trustee Grady-Perovich seconded

**ROLL CALL**

Yeas – 6 Trustees:

Nays – 0

***Minutes Approved***

Manno, Grady-Perovich, Zeldenrust, Hardy, Skrbina, DeLaurentis

**MAYOR'S REPORT**

**A. Announce Intention to Re-Appoint Hector Caballero and Mike Fish to the Planning and Zoning Board**

Mayor Eidam announced that it is her intention to re-appoint Hector Caballero and Mike Fish to the Planning and Zoning Board of Appeals. Mr. Caballero has been on the P&Z Board for 5 years and Mr. Fish was appointed last May to finish the term of newly elected Trustee Brian Hardy. Mayor Eidam introduced both Mr. Caballero and Mr. Fish, and encouraged Trustees to contact either of them if they had any questions prior to the next meeting. The Mayor also thanked P&Z Board Chairman Saad Abbasy for being present in the audience.

**VILLAGE ADMINISTRATOR REPORT**

**A. Amendment to Ordinance Pertaining to Vehicular Standing Fines for Handicapped Zones**

Administrator Podgorski explained that there was an oversight on Ordinance #18-004, which was adopted at the February 20, 2018 meeting. The step increases for fines in handicapped zones was incorrect, listing fines at \$250, \$175, and \$350. The second increase of the fine amount should have been listed at \$300. This will be corrected with action to be taken at the March 20 meeting.

Mr. Podgorski announced that he had one additional item for discussion that was not listed on the agenda. He explained that each year the Village applies for the Community Development Block Grant (CDBG) through the county, and a Resolution will need to be approved at the next meeting in order to initiate the application process. If awarded, Podgorski stated that the Village will rely on Engineer Jeff Pintar to help determine how the funds will be utilized. Podgorski introduced Pintar, who detailed aspects of

the grant, and possible uses for the resources. Pintar explained that the Village typically requests \$400,000 however the maximum that has ever been awarded to Lansing was \$200,000.

## **VILLAGE ATTORNEY REPORT**

No Report

## **FINANCE & POLICE**

### **A. Police Department Roof Repair**

Trustee Zeldenrust referred to a recent memo from Deputy Chief Grutzius regarding some needed roof repair at the Police Department. The roof was replaced in 2009 and carries a 20 year warranty, however an inspection has determined that the cause of water leakage is through the upper two feet of the masonry wall. Repairs include tuck-pointing mortar joints, re-caulking joints, installing a stainless steel drip edge and applying a protective sealant. The department solicited bids from two companies that are authorized by Garland Company to do the repairs without jeopardizing the warranty. A bid was received from Coleman Roofing/Bruno's Tuck-pointing at \$35,530 and from Riddiford Roofing at \$85,457. Chief Murrin stated that Coleman has actually reduced their price to the Village's budgeted amount of \$35,000. Zeldenrust asked that approval for the low bidder be placed on the agenda at the next regular board meeting.

Trustee Zeldenrust announced that on March 1<sup>st</sup>, the first meeting was held for an emergency preparedness operation involving the churches in Lansing. The presentation was given by the Department of Homeland Security, and Zeldenrust thanked Sgt. Gabe Barajas for coordinating the effort.

## **AIRPORT**

No report

## **FIRE, IT & LNN**

### **A. Proposal for I.T. Infrastructure at Police Department**

Trustee Manno introduced I.T. Director Fabian Newman, who explained that the computer server at the Police Department is outdated and out of support at this time, making it necessary to update this critical infrastructure. Newman has been working with department staff and Brad Gordon, owner of Techno Consulting, Inc. to identify what changes must be made. He referred to a proposal for just under \$90,000 that Board members were previously given, outlining the necessary upgrades and state of the art server capabilities, which includes 3 years of 24/7 support 365 days a year, utilizing a Nutanix product. Newman asked that the bid process be waived for this upgrade, because a 29% discount has been negotiated directly with the manufacturer through Brad Gordon. It was further explained that putting this hardware in place now will make it much easier and cost effective to upgrade the software in the future. Trustee Grady-Perovich asked if utilization of this hardware would cross-over to the Fire Department and Fabian explained that because the 911 system is involved, it would indeed be used by FD. Administrator Podgorski explained that the 911 fund has been identified as a source of funding this project.

**PUBLIC WORKS & ADA**

**A. 2018 Street Resurfacing Plan**

Trustee Skrbina asked Village Engineer Jeff Pintar to discuss. Pintar displayed a PowerPoint presentation, explaining that it is a goal to have a pavement management program, rather than a list of streets that need repair/re-surfacing. This would include a plan for preserving roadways that are not already in need of re-surfacing. The first step of this program is knowing the condition of all 90 miles of streets that the Village is responsible for, which was done by Infrastructure Management Services (IMS) back in 2014. All of the surfaces were rated from 1 to 100 and an overall rating was then established. The ratings provided by IMS will be a starting point for identifying which streets are in desperate need of re-surfacing and which streets can be preserved longer with methods such as crack-sealing. Funding for these projects will be sought through grant opportunities and internal resources such as Motor Fuel Tax and TIF. Pintar answered several questions regarding the process for crack-sealing. Administrator Podgorski stated that the authorization to begin engineering will be on the agenda for approval at the next meeting.

**BUILDING & ECONOMIC DEVELOPMENT**

**A. Request for Special Use Permit – Lily’s Hot Stone Massage – 3674 Ridge Road**

Trustee Hardy stated that the Board members all had a copy of the minutes from a Planning & Zoning Board of Appeals hearing held on February 14, 2018 on this matter. Hardy turned discussion over to Attorney Matt Welch who explained that according to Code 56-100(b), only a person or corporation that has a legal right or ownership in a property can submit an application for a Special Use, and Lily’s Hot Stone Massage is not a corporate entity; therefore when the legal notice was published there was no way for the public to know who the applicant in this hearing was. Welch further explained that the representative from Lily’s Hot Stone Massage that attended the hearing on 2/14/18, admitted that the corporation did not exist, which creates a problem in due process, and a Special Use Permit cannot be issued to non-existent businesses. Unfortunately, the application made its way through the hearing process and the mistake was not caught until later. Audience member Christopher Smith attempted to address the Board, and was reminded that would be allowed to speak during the Public Comment portion of the meeting. Trustee Hardy asked that this be put on the agenda for Board action at the next meeting.

**YOUTH CENTER & INSURANCE**

No report

**PUBLIC COMMENT**

Christopher Smith, legal counsel for Grace Kwon and Lily’s Hot Stone Massage, stated that there have been some misunderstandings regarding a recent Planning & Zoning hearing, and he would like the issue to be referred back to the Planning & Zoning Board for further findings. Mr. Smith stated that he was in possession of a letter from the Illinois Secretary of State dated January 5, 2018 showing the incorporation documents were approved, and that Ms. Kwon did not have an attorney present for the hearing. In light of the correct information, Smith asked that this be re-directed back to the Planning & Zoning Board. Village

Attorney Welch explained to Mr. Smith that this was a Committee of the Whole meeting and no decisions can be made this evening. Any action taken on this matter must occur during a regular Board meeting.

**OLD BUSINESS**

Mayor Eidam announced the following meetings and events she attended:

- Mayor, Mr. Podgorski & Airport Mgr. DeLaurentiis recently met with Congresswoman Robin Kelly in her Matteson office.
- Mayor Eidam and her husband attended the South Suburban Pilots Association meeting.
- Mayor and Mr. Podgorski met with State Representative Marcus Evans and his Chief of Staff, and she will have further announcements at the next meeting regarding some events that are being planned with his office. Rep. Evans is also interested in participating in the Roundball Classic tournament next year.
- Mayor and Trustee Hardy judged the finalists at the area Science Fair held at Memorial Jr. High School. She previously distributed a list of the winners and asked that if anyone recognized a student on the list, to reach out and congratulate them.
- Mayor and Executive Assistant Ken Reynolds participated in the Career Fair at TF South High School last week. She also thanked the Police Dept., Fire Dept., Building Dept., LNN, I.T. Dept., and Village Engineer Jeff Pintar for participating as well.
- Last Thursday, Mayor Eidam was among several south suburban Mayor's that attended the Cook County Board of Commissioners Finance Committee meeting, to testify against a proposed prevailing wage amendment that will drive businesses out of the south suburbs. More information on the matter can be found on the South Suburban Mayor's & Manager's website.
- On Monday, the Mayor and Mr. Podgorski met with Senator Elgie Sims, who replaced retired State Senator Donne Trotter. Senator Sims said he will be visiting Lansing soon, and also asked about the Roundball Classic tournament.

Trustee Hardy thanked Chief Murrin and the Police Dept. for taking care of several abandoned cars in the Village.

**NEW BUSINESS**

None

**ADJOURNMENT**

Mayor Eidam asked for a motion to adjourn the Committee of the Whole Meeting at 8:24 p.m.

Trustee Manno so moved

Trustee Grady-Perovich seconded

**ROLL CALL**

Yeas – 6 Trustees:

Nays – 0

*Meeting Adjourned*

Manno, Grady-Perovich, Zeldenrust, Hardy, Skrbina, DeLaurentis

Respectfully Submitted,

Vivian Payne  
Lansing Village Clerk  
/vp