

**VILLAGE OF LANSING
COMMITTEE OF THE WHOLE MINUTES
MARCH 20, 2018**

CALL TO ORDER

Mayor Eidam called the meeting to order at 7:55 p.m.

ROLL CALL

Roll call revealed the following Trustees present:
Zeldenrust, Grady-Perovich, Hardy, Skrbina, Manno, DeLaurentis

APPROVAL OF MINUTES

Mayor Eidam asked if there were any questions or discussion on the minutes of the March 6, 2018 Committee of the Whole Meeting. There were none.

Mayor Eidam asked for a motion to approve the minutes.

Trustee DeLaurentis so moved
Trustee Grady-Perovich seconded

ROLL CALL

Yeas – 6 Trustees:

Nays – 0

Minutes Approved

DeLaurentis, Grady-Perovich, Zeldenrust, Hardy, Skrbina, Manno

MAYOR'S REPORT

A. Announce Clean-Up Day – April 28

Mayor Eidam announced that this year's annual clean-up day will be held on Saturday, April 28, and that sign-up sheets are available if anyone is interested.

B. Human Relations Commission Draft Ordinance

Mayor Eidam explained that several years ago, she realized the need for a Human Relations Commission (HRC), and began looking into the formation of such a commission within the Village of Lansing. The purpose of the HRC was to help promote community involvement for all Lansing residents. The Mayor stated that the Trustees have a draft ordinance before them, outlining the details of the HRC. She introduced Communications Director Ken Reynolds to give the board some background on the draft ordinance. Mr. Reynolds explained that the formation of a HRC is a major step in helping assure that all Lansing residents feel valued and appreciated within their own cultures and within the Village. The process for forming the commission began last May, and the Village has hosted two HRC workshops to better understand the concerns and goals of the minority community in Lansing. The workshop attendees included members of the community as well as clergy. Together with input from the U.S. Department of Justice, the productive sessions have resulted in the creation of the draft ordinance being presented this evening. Reynolds expressed that he would like the Trustees to reach out to either himself, Administrator Podgorski or Mayor Eidam with input or any additional ideas or thoughts for inclusion in the ordinance. Trustee Zeldenrust asked Mr. Reynolds to describe the sequence of events by which the commission will be formed. Reynolds stated that he currently has a number of applications from interested members, and he is hoping for more applications to come in.

Following acceptance of applications, the interview process will take place and members of the commission will be appointed. The current draft ordinance is recommending that the commission be comprised of nine members. Mayor Eidam also asked anyone with additional input to reach out, and Administrator Podgorski stated that further discussion will take place at a future Committee of the Whole meeting.

VILLAGE ADMINISTRATOR REPORT

A. Social Media Policy

Administrator Podgorski turned over discussion to Mr. Ken Reynolds. Reynolds discussed the importance of utilizing social media in this day and age for disseminating information to residents, along with giving folks the opportunity to make comments in an open forum regarding something that they may feel strongly about. Unfortunately, the down side of this is when people begin to make slanderous and malicious comments toward other individuals or Village employees. While allowing differences of opinion, the Village must also find a way to monitor or possibly remove these types of comments, and thus the need for some rules and regulations governing our social media sites. Mr. Reynolds took a few moments to read some details of the policy, and commented that staff is still conferring with the Village Attorney in finalizing the policy.

VILLAGE ATTORNEY REPORT

A. Surplus Equipment

Attorney Welch stated that he has received notice that the Village has approximately seven vehicles to be declared surplus property, therefore an ordinance must be approved at the next board meeting which declares the vehicles surplus and authorizes their sale. Trustee Grady-Perovich asked if there was any criteria that makes these vehicles surplus and Attorney Welch explained that if the Village believes something is no longer needed, it was a legislative decision on the part of the board to declare the items surplus.

FINANCE & POLICE

Trustee Zeldenrust asked Chief Murrin if he had any information to add, and Murrin stated that the department had 41 applicants taking the police exam on Saturday. Trustee Zeldenrust commented that the Emergency Operations Workshops are ongoing, and the next meeting will be held on April 12.

AIRPORT

No report

FIRE, IT & LNN

No report

PUBLIC WORKS & ADA

A. Fox Point Landscaping Re-bid

Trustee Skrbina asked Village Engineer Jeff Pintar to elaborate.

Pintar gave a brief presentation on the project, stating that although the Village went to bid last year for the landscaping of Fox Pointe, portions of the contract could not be executed and certain aspects of the project have since changed, therefore a re-bid was necessary. One of the significant changes from last year is that the grass area will now be sodded, rather than seeded.

The Village has advertised for bids and the bid opening will be held next Tuesday. If sufficient and complete bids are submitted, the project award will be on the agenda for approval at the next board meeting, with the work to begin in late April. Trustee Zeldenrust asked Pintar if the straw that is currently on the site is temporary, and Pintar explained that during construction the straw is being used for erosion protection.

B. Annual NPDES (National Pollutant Discharge Elimination System) Public Notification

Engineer Jeff Pintar gave a Power Point presentation on NPDES, outlining the importance of why residents and businesses should not pour harmful waste into the storm sewers throughout the Village. Pintar explained that anything that goes into the storm sewers will eventually drain into creeks, rivers and then lakes, which is where we get our drinking water. He also reviewed the six minimum control measures for disposal of harmful pollutants.

BUILDING & ECONOMIC DEVELOPMENT

No report

YOUTH CENTER & INSURANCE

Trustee Grady-Perovich announced that the Village has their annual health insurance renewal coming up, and she introduced Mr. Tony Buscemi from HUB to give a presentation on the renewal. Mr. Buscemi reviewed a Power Point presentation, of which hard copies were distributed to the board members. The presentation included an overview of the insurance and explanation of being self-funded, a financial update, projections for the renewal year, changes in benefits including new benefits being offered, and an analysis of the dental and vision plan budget. Following the presentation, Trustee Grady-Perovich asked that this item be placed on the next board meeting agenda for action.

PUBLIC COMMENT

None

OLD BUSINESS

None

NEW BUSINESS

Mayor Eidam announced she recently attended a South Suburban Mayor's & Managers meeting, where a representative from the Metropolitan Water Reclamation District (MWRD) spoke about ways to protect our waterways. The representative distributed copies of a booklet titled *A Healthy Waterway Begins with You*, and the Mayor indicated she had extra copies available this evening or at the Municipal Center for anyone interested.

ADJOURNMENT

Mayor Eidam asked for a motion to adjourn the Committee of the Whole Meeting at 8:59 p.m.
Trustee Manno so moved
Trustee DeLaurentis seconded

ROLL CALL

Yeas – 6 Trustees:
Nays – 0
Meeting Adjourned

Manno, DeLaurentis, Zeldenrust, Grady-Perovich, Hardy, Skrbina,

Respectfully Submitted,

Vivian Payne
Lansing Village Clerk
/vp