

**VILLAGE OF LANSING
COMMITTEE OF THE WHOLE MINUTES
APRIL 3, 2018**

CALL TO ORDER

Mayor Eidam called the meeting to order at 7:18 p.m.

ROLL CALL

Roll call revealed the following Trustees present:
Zeldenrust, Grady-Perovich, Hardy, Skrbina, Manno, DeLaurentis

APPROVAL OF MINUTES

Mayor Eidam asked if there were any questions or discussion on the minutes of the March 20, 2018 Committee of the Whole Meeting. There were none.

Mayor Eidam asked for a motion to approve the minutes.

Trustee Grady-Perovich so moved
Trustee Manno seconded

ROLL CALL

Yeas – 6 Trustees:

Nays – 0

Minutes Approved

Grady-Perovich, Manno, Zeldenrust, Hardy, Skrbina, DeLaurentis

MAYOR'S REPORT

A. Human Relations Commission

Mayor Eidam stated that the Trustees have had a draft ordinance regarding the Human Relations Commission for several weeks, and that she hoped they have had the time to review the draft. She asked Mr. Ken Reynolds to give the board an update on the Human Relations Commission. Mr. Reynolds reviewed the Power Point presentation that was distributed to board members prior to the meeting, which included all of the steps taken thus far, what will be expected of the Commission and roles of the members, a proposed mission statement, three primary goals of the Commission and a timeline of events. During the month of April, the Mayor and administration will begin reviewing applications and scheduling interviews with potential candidates. Upon adoption of the ordinance, the Mayor will present potential commissioners to the board at a Committee of the Whole meeting and subsequent approval in May/June. Several of the board members commended Mr. Reynolds on the time and thought that was put into the creation of the Commission. Mayor Eidam asked the Trustees if they needed more time to review the draft ordinance prior to approval, and Trustee Grady-Perovich commented that she would like a little more time to review and gather more information such as numbers. Mayor Eidam asked if the draft/discussion should be placed on the April 17 Committee of the Whole meeting again, and all agreed.

VILLAGE ADMINISTRATOR REPORT

A. Social Media Policy

Administrator Podgorski stated that there was discussion at the last Committee of the Whole meeting regarding a Social Media Policy, and that there has been one change to the proposed policy. Podgorski asked Mr. Reynolds to explain the change. Reynolds added that this change will give

the Village the ability to delete comments not related to the original post. Trustee Grady-Perovich suggested that a disclaimer be added to the policy which states that comments are the opinions of the person posting, not of the entity representing the social media outlet. Attorney Welch commented that it would not be a problem adding such a disclaimer. Mr. Podgorski asked if the Social Media Policy could be put on the next meeting agenda for approval, and all agreed.

B. MFT Resolution Corrections

Administrator Podgorski explained that Treasurer Frye and Village Engineer Pintar recently met with representatives from IDOT to review several issues. During the meeting, officials from IDOT asked that the Village change some of the wording on the MFT resolutions that allocate Motor Fuel Tax funds to repay bonds. Treasurer Frye stated that the Village currently has 2 outstanding bonds that are paid through MFT funds. One of the bonds is 100% MFT eligible, however the second bond which was issued for 10 million dollars, is only about 22% MFT eligible. The resolutions were that were initially approved, authorize the allocation of MFT funds to the repayment of the bonds, however they did not match the bond schedules and IDOT has asked that they be corrected to tie into their bond documents. MFT resolutions are approved each year for IDOT, and in this case there are 17 resolutions that must be corrected. Trustee Grady-Perovich asked Treasurer Frye for some clarification on which bond issue was partially MFT eligible. Administrator Podgorski asked Attorney Welch if all 17 resolutions can be changed with one motion at the next meeting, and Mr. Welch stated that it could be one single motion to correct all of them.

VILLAGE ATTORNEY REPORT

No report

FINANCE & POLICE

A. TIF Transfers

Trustee Zeldenrust read a recent memo from Treasurer Frye regarding the TIF transfers. The memo states that the current budget includes transfers from the West Lansing TIF to the Torrence and Bernice TIF's in the amount of \$1,500,000 and \$1,200,000 respectively. The board approved a \$600,000 transfer to the Torrence TIF last October, therefore the remaining balance of \$900,000 is being requested to be transferred into the Torrence TIF. Treasurer Frye is requesting that approval of both the \$900,000 and \$1,200,000 transfer be placed on the agenda for the meeting on April 17.

B. IGA – Village of Lansing & School District #158

Trustee Zeldenrust summarized the Intergovernmental Agreement that has been drafted between the Village and School District #158. The agreement states that the Village will provide a dedicated police officer to the District during drop-off and pick up times, and the District will reimburse the Village \$40,000 for costs the Village incurs in providing the officer. Trustee Manno asked if it was just one officer that would be dedicated to the District and Deputy Chief Slough confirmed that it would be only one. Trustee Grady-Perovich asked if this was the only IGA with the District and DC Slough stated that the Village and District also have an IGA for the use of Village staffed crossing guards. Administrator

Podgorski explained that the IGA is still being reviewed by the District attorneys, however if there are no substantive changes, he would like to see this on the next agenda for approval. No one objected to placing the IGA on the next agenda for approval.

AIRPORT

A. Airport Hangar License Agreements

Trustee DeLaurentis announced that the airport hangar license agreement before the board, includes revisions to improve the agreements used to manage non-commercial hangar rentals at the airport for 90 Village owned and 10 privately owned port-a-ports. The revision includes language for better management of non-payments, abandoned property and real estate taxes. Trustee DeLaurentis asked Attorney Welch to give further details. Welch explained that he was asked to reassess the lease agreements due to a number of issues airport staff has been dealing with, such as the hangars incurring leasehold tax liability and issues with non-payment. The new agreements have been structured to be *License Agreements* rather than *Lease Agreements*. It has been upheld by the Illinois Supreme Court that these types of agreements do not incur leasehold tax liability and they are outside the requirements of landlord-tenant issues. Trustee DeLaurentis asked that this be placed on the next agenda for approval.

FIRE, IT & LNN

No report

PUBLIC WORKS & ADA

No report

BUILDING & ECONOMIC DEVELOPMENT

A. Torrence Avenue Façade Program

Trustee Hardy stated that the Trustees have a copy of the informational packet detailing the Ridge Road Façade Improvement Grant Program, and the Torrence Façade Program will mirror all of the details/requirements that have been used for the Ridge Road program. Trustee Hardy expressed that the Torrence façade program will be an additional boost to beautify the Torrence Avenue corridor. Trustee Hardy asked that approval of the Torrence Façade be placed on the April 17 agenda.

YOUTH CENTER & INSURANCE

No report

PUBLIC COMMENT

Resident Dan Roels, thanked Mr. Reynolds for his presentation on the Human Relations Commission, and asked if there was any way the HRC can speak to the government, along with members of the community. In response, Mayor Eidam explained that the draft ordinance contains language for the cooperation of the Village Board with the Human Relations Commission, and it is her hope that there is open communication on both sides.

OLD BUSINESS

None

NEW BUSINESS

Trustee Zeldenrust announced that the ongoing emergency operations plan workshops are going well and the last of three meetings will be on April 12. Trustee Zeldenrust extended an invitation to any additional churches in the Village that may not have heard about the workshops to attend on April 12 at 8:30 am. Trustee Zeldenrust also shared that the *Help for Lansing* group is working on another house for an elderly woman. This group would like to do a project quarterly, and Zeldenrust encouraged folks to contact the group or the building department with the name of someone in need of a property maintenance project.

ADJOURNMENT

Mayor Eidam asked for a motion to adjourn the Committee of the Whole Meeting at 8:12 p.m., to go into Executive Session to discuss potential litigation, consider the purchase of real property for the use of the public body and to discuss collective bargaining matters between the Village and its employees.

Trustee DeLaurentis so moved
Trustee Hardy seconded

ROLL CALL

Yeas – 6 Trustees:
Nays – 0

DeLaurentis, Hardy, Zeldenrust, Grady-Perovich, Skrbina, Manno

Meeting Adjourned to Executive Session

CALL TO ORDER FOLLOWING EXECUTIVE SESSION:

Mayor Eidam called the Committee of the Whole meeting back into session at 8:43 p.m.

ROLL CALL

Roll call revealed the following Trustees present:
Zeldenrust, Grady-Perovich, Hardy, Skrbina, Manno, DeLaurentis

Mayor Eidam asked for a motion to adjourn at 8:44 p.m.

Trustee Zeldenrust so moved.
Trustee Grady-Perovich seconded.

All Trustees were in favor by stating 'Aye'
Meeting adjourned at 8:44 p.m.

Respectfully Submitted,

Vivian Payne
Lansing Village Clerk
/vp