

**VILLAGE OF LANSING  
COMMITTEE OF THE WHOLE MINUTES  
APRIL 17, 2018**

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**CALL TO ORDER**

Mayor Eidam called the meeting to order at 7:40 p.m.

**ROLL CALL**

Roll call revealed the following Trustees present:  
Zeldenrust, Grady-Perovich, Hardy, Skrbina, Manno, DeLaurentis

**APPROVAL OF MINUTES**

Mayor Eidam asked if there were any questions or discussion on the minutes of the April 3, 2018 Committee of the Whole Meeting. There were none.

Mayor Eidam asked for a motion to approve the minutes.

Trustee Manno so moved  
Trustee Grady-Perovich seconded

**ROLL CALL**

Yeas – 6 Trustees:

Nays – 0

***Minutes Approved***

Manno, Grady-Perovich Zeldenrust, Hardy, Skrbina, DeLaurentis

**MAYOR'S REPORT**

**A. Announce Illinois Housing Development Authority Grant**

Mayor Eidam announced that a great deal of work was put into preparing our application for this grant, and she was pleased to report that the Village has received an award in the amount of \$250,000.00 from the Illinois Housing Development Authority. The purpose of the grant is to assist municipalities with costs incurred for securing, maintaining and demolishing abandoned residential properties. Mayor Eidam thanked all those that had a part in researching and completing the grant application, including Administrative Assistant Sheila Calomino, Executive Assistant Ken Reynolds, Administrator Podgorski, Treasurer Frye, Chad Kooyenga and Jack Hynes. The Mayor introduced Mr. Kooyenga and asked him to come forward to speak. Mr. Kooyenga thanked all of the Village departments that assisted him in preparing the application, particularly consultant Jack Hynes, who was instrumental in helping to put together the application. Mr. Kooyenga expressed his pleasure in the Village receiving the grant award, and along with Building Commissioner Savic and Trustee Hardy, a plan is being developed for the demolition of several homes within Lansing. Kooyenga stated that these demolition plans require a lot of permitting and will take some time, but hopefully by the end of this year some signs of improvement will be visible. Kooyenga thanked Mayor Eidam and Administrator Podgorski for having the confidence in him to take on the task of applying for the grant.

Mayor Eidam introduced Mr. Jack Hynes and asked him to come forward to speak. Mr. Hynes thanked everyone involved and also expressed his pleasure in receiving the grant award.

Administrator Podgorski explained that a resolution will need to be approved by the board within the next few weeks, for the execution of the grant award.

**B. Human Relations Commission**

Mayor Eidam explained that this is the third meeting in which there will be discussion regarding adoption of the ordinance that creates the Human Relations Commission (HRC). The Mayor asked Ken Reynolds to give a quick review of the HRC ordinance. Mr. Reynolds gave another brief overview with the Power Point presentation he previously shared. Reynolds reiterated that the Village has been working with the Department of Justice(DOJ) on best practices for implementing the HRC, and the ordinance is based on recommendations from the DOJ. The responsibilities of the commission, as outlined in the ordinance, are what the DOJ recommends the members be charged with. This includes the duty of studying and recommending policies to the local governmental officials, which creates a relationship between the HRC and the Village Board. There was a great deal of time spent on development of the mission statement, with the idea of involving as many people, businesses and entities as possible. Reynolds also reviewed the guidelines recommended by the DOJ in selecting commissioners to comprise the HRC. The Village currently has 24 applicants interested in becoming members of the HRC, and he is pleased that so many residents are showing an interest.

Mayor Eidam read a few sentences of an email she received from Mr. Bergeron, who works for the DOJ. A copy of the draft ordinance was given to Mr. Bergeron and he spent time reviewing the draft. The email from Mr. Bergeron gave his approval for the ordinance. With no further discussion, Mayor Eidam asked that the ordinance be placed on the agenda for approval at the next board meeting.

**VILLAGE ADMINISTRATOR REPORT**

No report

**VILLAGE ATTORNEY REPORT**

No report

**FINANCE & POLICE**

No report

**AIRPORT**

No report

**FIRE, IT & LNN**

No report

**PUBLIC WORKS & ADA**

**A. Fox Pointe Irrigation System Proposals**

Trustee Skrbina introduced Village Engineer Jeff Pintar, who explained that a separate request for proposals (RFP) was sent out for the irrigation system at Fox Pointe, due to the specialized nature of the installation work. Two proposals were received, however neither of them met the guidelines of the RFP. Both contractors have previously worked on Village projects, and Pintar is confident that either one of them could perform the job, they simply did not provide adequate information for the proposal.

After discussion with staff, it was decided that both contractors needed to come in and be interviewed about their plan for completing the work. The work involved is a design/build process, therefore the contractors must explain how they will execute the job. Pintar would like to request that a waiver of the bid process be granted due to no complete proposals being submitted, and that approval of a contract be placed on the agenda for the next meeting, based on recommendation after the interview process. There were no objections.

**BUILDING & ECONOMIC DEVELOPMENT**

No report

**YOUTH CENTER & INSURANCE**

No report

**PUBLIC COMMENT**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**ADJOURNMENT**

Mayor Eidam asked for a motion to adjourn the Committee of the Whole Meeting at 8:07 p.m., to go into Executive Session to discuss potential litigation, appointment, employment, compensation, discipline, performance or dismissal of specific employees, and to discuss collective bargaining matters between the Village and its employees.

Trustee Manno so moved  
Trustee Hardy seconded

**ROLL CALL**

Yeas – 6 Trustees:

Manno, Hardy, Zeldenrust, Grady-Perovich, Skrbina, DeLaurentis

Nays – 0

*Meeting Adjourned to Executive Session*

**CALL TO ORDER FOLLOWING EXECUTIVE SESSION:**

Mayor Eidam called the Committee of the Whole meeting back into session at 9:03 p.m.

**ROLL CALL**

Roll call revealed the following Trustees present:

Zeldenrust, Grady-Perovich, Hardy, Skrbina, Manno, DeLaurentis

Mayor Eidam asked for a motion to adjourn at 9:04 p.m.

Trustee DeLaurentis so moved.  
Trustee Grady-Perovich seconded.

All Trustees were in favor by stating 'Aye'  
Meeting adjourned at 9:04 p.m.

Respectfully Submitted,

Vivian Payne  
Lansing Village Clerk  
/vp