

**VILLAGE OF LANSING
COMMITTEE OF THE WHOLE MINUTES
JUNE 5, 2018**

CALL TO ORDER

Mayor Eidam called the meeting to order at 7:22 p.m.

ROLL CALL

Roll call revealed the following Trustees present:
Zeldenrust, Hardy, Skrbina, Manno, DeLaurentis

Trustee Grady-Perovich was absent with notice

APPROVAL OF MINUTES

Mayor Eidam asked if there were any questions or discussion on the minutes of the May 15, 2018 Committee of the Whole Meeting. There were none.

Mayor Eidam asked for a motion to approve the minutes.

Trustee Manno so moved

Trustee Hardy seconded

ROLL CALL

Yeas – 5 Trustees:

Nays – 0

Minutes Approved

Manno, Hardy, Zeldenrust, Skrbina, DeLaurentis

MAYOR'S REPORT

A. Beautification Committee Update

Mayor Eidam asked Clerk Payne to give an update on the Beautification Committee. Payne announced that there were 15 members of the all-volunteer committee. Members have completed the planting of flowers in 56 pots within the Village, and planted perennials and annuals in the landscape beds of 9 *Welcome to Lansing* sign locations. All of the welcome signs were also freshly mulched. Flowers were planted at the entrance to History Plaza, and the raised circular bed at History Plaza will have flowers planted tomorrow. Payne thanked the Public Works Department for taking care of watering everything during the dry and hot days.

B. Business View Magazine – Lansing Feature

Mayor Eidam asked Administrator Podgorski to explain. Podgorski stated that he received a call last year from Business View Magazine, who was looking to highlight communities across the country. The Village responded, and Business View Magazine chose to highlight Lansing and our Fox Pointe development. Communications Director Ken Reynolds presented a slide show of the online featured article. The link to the article is available on the Village's social media pages.

VILLAGE ADMINISTRATOR REPORT

A. Airport Fund Accounting Recommendations

Administrator Podgorski explained that because the Airport Fund does not receive enough in user fees to cover expenses, this fund has been subsidized by the Village's General Fund through a loan, with the understanding that the Airport Fund will eventually re-pay the General Fund. The reality is that the Airport Fund will never be able to pay back the General Fund. The Village's bond rating has suffered because of this inter-fund loan, therefore the auditors were asked to make a recommendation on accounting practices for the Airport Fund. Podgorski referenced a memorandum from John George of RSM, LLP. The memo recommends that the Village continue to report the airport operating costs within an enterprise fund, and that the loans be reported as transfers. Treasurer Frye explained that this doesn't change anything that has been ongoing for the last 40+ years, other than the accounting practice of reporting the subsidy as a transfer and not a loan. Podgorski asked that this item be placed on the June 19 agenda for approval.

VILLAGE ATTORNEY REPORT

Attorney Welch distributed an agreement, which is a follow-up to discussion that took place during a previous Executive Session meeting. Welch stated that this will be on an upcoming agenda for approval, and questions can be directed to himself or Administrator Podgorski.

FINANCE & POLICE

A. Fiscal Year 2018-2019 Budget Review

Trustee Zeldenrust reminded the Board to continue reviewing the proposed new budget, and contact Treasurer Frye with any questions or concerns. Zeldenrust pointed out that the fund for Boards and Commissions did not increase to reflect the addition of the new Human Relations Commission.

B. NSF Fee Recommendation

Trustee Zeldenrust reported that beginning May 1 of this year, the bank now charges the Village a \$35 Non-Sufficient Funds (NSF) fee. Our current fee to cover this cost is only \$30. Staff recommends that we adjust our fee to \$40, in order to cover the back charge as well as Village staff time for processing. Zeldenrust indicated that this will be on the next agenda for approval.

AIRPORT

No report

FIRE, IT & LNN

No report

PUBLIC WORKS & ADA

A. Bid Review – 177th Place Road Reconstruction & Water Main Replacement

Village Engineer Jeff Pintar reported that each year he and village staff collectively look for areas within the Village that have had a large number of water main breaks and distinct street resurfacing needs. This year, 177th Street between Wentworth and Maple was identified as being in strong need of infrastructure repairs. Robinson Engineering prepared bids for the water main replacement and road reconstruction. Bids were received from Dyer Construction and Gallagher Asphalt, with Dyer Construction being the low bidder at \$698,557.61. It is the recommendation of Robinson Engineering to award the contract to Dyer Construction at the next board meeting.

BUILDING & ECONOMIC DEVELOPMENT

A. Zoning Map Updates

Mr. Pintar reported that there have been thirteen changes to the current zoning map since it was last updated in 2003. It is recommended that zoning maps stay up to date and are accurate. Administrator Podgorski clarified that no zoning changes are actually going to occur, however the map must be updated to reflect zoning changes that were approved in past years.

Trustee Hardy thanked Building Commissioner Zoran Savic and his department for doing a great job in getting residents to cut their grass. Mr. Savic thanked everyone for being patient, as his staff had identified a large number of elderly and disabled residents that do not have the means for cutting their grass. He has been working with various resources to help those in need and has even gone out with his daughters to cut the lawn of an elderly resident in need.

YOUTH CENTER & INSURANCE

No report

PUBLIC COMMENT

No report

OLD BUSINESS

Trustee Zeldenrust reported that the *Love for Lansing* group was able to get out last Saturday to help a resident on Sherman Street with property enhancement needs.

Mayor Eidam reviewed all of the great things that have been happening in Lansing over the last month. She thanked members of the audience as well as members of the Board for attending the Hang at the Hangar Party on May 5th, the On the Table event at the Library, the annual Historical Society Banquet, the 26th annual Memorial Day service at the airport, the Memorial Day service at Memorial Jr. High, and the Block Party at the Library last Friday. Mayor Eidam also thanked all those involved in the planning/preparation of these immensely successful events throughout Lansing.

NEW BUSINESS

Trustee Hardy reminded everyone that the first Lansing Cruise Night will be held this coming Saturday night.

Trustee Skrbina announced that First Church PCA will be hosting a benefit for Diane Pranske on June 8th from 3-8 pm.

ADJOURNMENT

Mayor Eidam asked for a motion to adjourn the Committee of the Whole Meeting at 8:12 p.m.

Trustee DeLaurentis so moved
Trustee Hardy seconded

ROLL CALL

Yeas – 5 Trustees:

Nays – 0

Meeting Adjourned

DeLaurentis, Hardy, Zeldenrust, Skrbina, Manno

Respectfully Submitted,

Vivian Payne
Lansing Village Clerk
/vp