

**VILLAGE OF LANSING  
COMMITTEE OF THE WHOLE MINUTES  
JULY 17, 2018**

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**CALL TO ORDER**

Mayor Eidam called the meeting to order at 8:10 p.m.

**ROLL CALL**

Roll call revealed the following Trustees present:  
Zeldenrust, Grady-Perovich, Hardy, Skrbina, Manno, DeLaurentis

**APPROVAL OF MINUTES**

Mayor Eidam asked if there were any questions or discussion on the minutes of the June 5, 2018 Committee of the Whole Meeting. There were none.

Mayor Eidam asked for a motion to approve the minutes.

Trustee Zeldenrust so moved  
Trustee Hardy seconded

**ROLL CALL**

Yeas – 5 Trustees:

Nays – 0

Abstain – 1 Trustee:

***Minutes Approved***

Zeldenrust, Hardy, Grady-Perovich, Skrbina, DeLaurentis

Manno

**MAYOR'S REPORT**

No report

**VILLAGE ADMINISTRATOR REPORT**

**A. Wentworth Avenue Resurfacing Grant – Authorize Engineering**

Administrator Podgorski explained that the Village secured a grant last fall through South Suburban Mayor's and Manager's STP program to resurface Wentworth Avenue from Ridge Road north to Bernice Road. This project is scheduled for IDOT's fiscal year 2020, however it may get moved up if the project is shovel ready. The total cost of the project is \$788,000.00 and the Village will receive federal funding for 80% of the cost, with the remaining 20% to be paid by the Village. Podgorski stated that he would like Robinson to begin engineering on the project so that it will be shovel ready and perhaps can be completed much sooner. The Village would like Wentworth to be re-stripped from a 4-lane road to a 3-lane road with center turning lane.

Mayor Eidam stated that approval for engineering will be on the August 21, 2018 board meeting agenda.

**VILLAGE ATTORNEY REPORT**

No report

**FINANCE & POLICE**

**A. Overweight/Oversized Truck Permitting System-Oxcart**

Trustee Zeldenrust asked Deputy Chief Steve Roberts to discuss. Roberts is recommending that the Village enter into an online permitting system agreement with Oxcart Permit Systems. Oxcart provides an online portal where overweight and oversized trucks can apply and pay for permits to use Village of Lansing streets. There is no cost to the Village, and Oxcart charges a nominal processing fee. The system gives applicants the ability to enter all vehicle and routing information through the portal, which in turn will send an email notification to the Village for approval. All financial transactions are collected by Oxcart, and they send collected fees directly to the Village. The current ordinance identifies a written permitting system with an unspecified fee structure, however Roberts has found that no such fee structure exists and common practice has been that permission for overweight/oversized vehicle travel within the Village is normally granted through the Police Department without a permitting process or fees being collected. DC Roberts recommends that the Village Preparedness Coordinator be the primary point of contact, with the Deputy Chiefs as alternates. Roberts introduced Patty from Oxcart, who gave an overview of the company and how the program works. Trustee Grady-Perovich asked if a permit would be denied for any reason, and it was further explained that all permits must be approved by the Village before Oxcart will issue the permit. Drivers caught without a permit will be fined through the Police Department's ticketing system. Roberts also explained that the Police Department met with several trucking companies to review the system.

Following review by the Village Attorney, approval of the agreement will be on the August 21, 2018 board meeting agenda.

**AIRPORT**

No report

**FIRE, IT & LNN**

No report

**PUBLIC WORKS & ADA**

**A. Fox Pointe Security and Camera System – Authorize Bids**

Trustee Skrbina introduced Jim Maciejewski from JMA Architects. Jim presented board members with a schematic of security camera locations at Fox Pointe, and stated that JMA has prepared the specifications for a formal public bidding process. He reviewed all of the 26 camera locations and door access controls, as well as the equipment location. The amphitheater has 8 camera locations, the concession building has 2 outdoor and 5 interior cameras, the public restrooms have 5 exterior cameras and the pavilion has 4 cameras on the exterior and 2 interior cameras. The cameras will store 30 days of recorded footage and allow for web based access.

Trustee Skrbina asked Jim if the restroom doors will be equipped with automatic openers for the handicapped, and Mr. Maciejewski stated that they are not a requirement and will not be included. Trustee Manno asked if additional cameras can be added at a later date, and Maciejewski explained that cameras could be added fairly easily to the outside structures.

## **BUILDING & ECONOMIC DEVELOPMENT**

### **A. Building Code Updates**

Trustee Hardy explained that the Building Department is looking to update three building codes. Commissioner Savic is recommending that the National Electric Code be updated to the 2014 code, along with ComEd's Red Book version of their code. It is also Commissioner Savic's request that as the Electrical Inspector for the Village, he would like to keep in place Sec 46-232 that enforces the use of copper cable and also 46-232(a) the requirement for the use of ridge conduit for all work and wiring that would be installed in ridge conduit, electrical metallic tubing or surface metal raceways. Under Sec 46-232(b), he would like to continue excluding the use of flexible cable on all work as well as AC, FC, FCC NM, MNC, MS, SE, and FMT cable. The final request is to adopt the 2013 U.S. Food Code as well as the Food Service Sanitation Code 2008. Building Commissioner Savic reviewed all of the proposed updates with the Board members.

### **B. Property Demolition – Authorize Engineering/Bids**

Trustee Hardy reviewed a memorandum provided by Administrator Podgorski, regarding five Village owned properties which are being recommended for demolition. By grouping the properties together, the Village is hopeful that more competitive bids will be received. The following properties are being recommended for demolition: Storage lockers located north of the Santa House, 17817 Torrence Avenue, 17955 Torrence Avenue, 18001 Torrence Avenue and 2324 176<sup>th</sup> Place. The storage locker location is within the Ridge Road TIF District and the remaining four properties are within the Torrence TIF. Several of the properties will be converted into municipal parking lots.

## **YOUTH CENTER & INSURANCE**

No report

## **PUBLIC COMMENT**

Mike Hersom, 3137 178<sup>th</sup> Street, asked if any of the Fox Pointe security cameras will be pointed toward the Santa House. Jim Maciejewski stated that there is coverage for the Santa House.

## **OLD BUSINESS**

Trustee Zeldenrust wanted to acknowledge Dan O Dogs and Oowee Chicken for coming out to Lan-Oak Park on the 4<sup>th</sup> of July and selling food.

## **NEW BUSINESS**

Trustee Zeldenrust reported that the *Love for Lansing* group will begin another project this Saturday, July 21<sup>st</sup>, on Manor Drive. Anyone interested in helping out should meet at First Church PCA at 9:00 am on Saturday. They will be removing part of an old deck and trimming trees.

**ADJOURNMENT TO EXEC. SESSION**

Mayor Eidam asked for a motion to adjourn the Committee of the Whole Meeting at 9:01 p.m. to go into Executive Session to discuss potential litigation and to review Executive Session Minutes.

Trustee Manno so moved  
Trustee Zeldenrust seconded

**ROLL CALL**

Yeas – 6 Trustees:

Manno, Zeldenrust, Grady-Perovich, Hardy, Skrbina, DeLaurentis

Nays – 0

*Meeting Adjourned to Exec. Session*

**RE-CONVENE FOLLOWING EXEC. SESSION**

At 9:43 pm., Mayor Eidam called the Committee of the Whole meeting back to order following Executive Session.

**ROLL CALL**

Roll call revealed the following Trustees present:

Zeldenrust, Grady-Perovich, Hardy, Skrbina, Manno, DeLaurentis

**ADJOURNMENT**

With no further business, Mayor Eidam asked for a motion to adjourn the Committee of the Whole meeting at 9:43 pm.

Trustee Manno so moved  
Trustee Hardy seconded

All Trustees agreed by signifying AYE.

Respectfully Submitted,

Vivian Payne  
Lansing Village Clerk  
/vp