

## **COMMITTEE OF THE WHOLE MEETING MINUTES**

**November 17, 2015**

**CALL TO ORDER** - Mayor Abbott called the meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**– Mayor Abbott opened the meeting with the Pledge of Allegiance.

**ROLL CALL** – Mayor Abbott asked for a roll call. Roll call revealed the following trustees present: Eidam, Kapteyn, Stole, Skrbina, Manno and DeLaurentis.

**MAYOR’S REQUEST**– Mayor Abbott asked the audience to take a moment of silence for those who perished in the Paris incidence.

### **COMMITTEE OF THE WHOLE MEETING**

#### **A. Salaries of Elected Officials:**

Trustee Eidam began the discussion by asking Attorney Lapp about the response received from Trustee input regarding the subject of increasing the mayor’s salary. Attorney Lapp shared that each Trustee provided a suggested mayoral salary amount that ranged from \$35,000 - \$75,000 realizing an average of \$57,000. Discussion continued with all Trustees and Mayor Abbott sharing their opinions about the salary, reasons for their salary decision, salary with or without an administrator, and the liquor salary. It was agreed that Attorney Lapp should prepare the ordinance.

Mayor Abbott introduced the subject of the Trustee’s salary and suggested the Trustee salary be reduced from \$13,000 a year to \$8,000 (\$9,000 for Finance Trustee) a year. Mayor Abbott shared his reasons for supporting a Trustee reduction and asked the Trustees to consider agreeing to a salary decrease and thereby, facilitating the proposed increase of the mayor’s salary. Additional input and opinions were shared by the Trustees, including the request for more information and consideration before final deliberation.

Mayor Abbott suggested tabling the discussion and revisiting at a later date.

**B. Village Board Meetings & Committee of the Whole Meetings:**

Trustee Stole opened the discussion by referencing a previous Committee of The Whole discussion regarding board meetings, committee of the whole meetings and the suggestion to consider having three meetings a month. An exchange of opinions ensued with suggestions of going back to the board meeting schedule indicated in Ordinance 12-023 (two meetings a month), of having three meetings a month and of having two consecutive meetings a month (second and third Tuesdays). Included in the discussion was the timing of the Committee of the Whole meetings in order to allow ample time for Trustees to make a sound decision and keep business moving forward.

In the spirit of compromise, it was agreed upon by the Trustees to have two meetings a month; those meetings being the second and third Tuesday of every month. The first meeting of the month (second Tuesday of the month) would be a Regular Board Meeting and a Committee of the Whole meeting and the second meeting of the month (third Tuesday of the month) would only be a Regular Board Meeting. It was also agreed to eliminate the holiday time off as indicated in the current ordinance. In addition, the topic of Public Comment was requested to be included on the Committee of the Whole agenda. Mayor Abbott asked Attorney Lapp to perform the legal work regarding the agreed upon meeting changes that would take effect in January, 2016.

**C. Draft Tax Levy Ordinance**

Village Treasurer, Arlette Frye, explained to the trustees that this is the levy information document presented and discussed at the last board meeting, however, now in ordinance form. She further explained that all the figures, etc. are exactly the same as indicated in the previous presentation.

Ms. Frye asked the Trustees if there were any questions or comments about the ordinance. No comments or questions were submitted.

**D. Airport Commercial Operator Concession Agreement**

Airport Manager, John DeLaurentiis, provided a comprehensive overview of the objectives in the restructuring of the operating and revenue models at the airport. He shared airport background, justification and staff recommendations in order to achieve the desired outcome.

Mr. DeLaurentiis announced that Windy City Aero, LLC would like to vacate their current airport space and assume the role of primary fixed base operator in the available space next door. He shared the proposed *Commercial Operator Concession Agreement* between the Village of Lansing and Windy City Aero, LLC. Mr. DeLaurentiis explained the agreement supports both the Lansing Municipal Airport and Windy City Aero's objectives.

Mr. DeLaurentiis continued educating the audience on land lease agreements and the relationship between lease hold taxes and concession agreements. In addition, Mr. DeLaurentiis announced the official opening of the airport fuel business and further indicating the selling of fuel at competitive prices and self-service, credit card convenience.

**OLD/NEW BUSINESS –**

There was none.

**ADJOURNMENT** – At 8:30 p.m., Mayor Abbott asked for a motion to adjourn the Committee of the Whole Meeting.

Trustee Stole so moved.

Trustee Kapteyn seconded.

**ROLL CALL ON MOTION**

Yeas – 6- Trustees: Eidam, Kapteyn, Stole, Skrbina, Manno and DeLaurentis

Nays - 0

Respectfully Submitted,

Donna Kooyenga  
Lansing Village Clerk

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