

COMMITTEE OF THE WHOLE MEETING MINUTES
Mayor Abbott July 21, 2015

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CALL TO ORDER - Mayor Abbott called the meeting to order at 7:32 p.m.

PLEDGE OF ALLEGIANCE– Mayor Abbott opened the meeting with the Pledge of Allegiance.

PRAYER – Pastor Michael Eberly from the First Baptist Church led the audience in prayer.

ROLL CALL – Mayor Abbott asked for a roll call. Roll call revealed the following trustees present: Eidam, Kapteyn, Stole, Skrbina, Manno and DeLaurentis.

COMMITTEE OF THE WHOLE MEETING

A. Draft Resolution 939 – MWRD Intergovernmental Agreement/Rain Barrel Program – Steve Gunty:

Mr. Steve Gunty, Public Works Superintendent, presented and explained the MWRD Rain Barrel Program to the audience. He explained the voluntary program is a form of green infrastructure designed to capture and reuse rain water. Through the capturing of rain water from roof runoff and disconnecting the gutters, rain may be captured into a rain barrel and reused. Therefore, the direct load on the sewer system will benefit the community by reducing basement backups, overland flooding, lessening the volume of sewer overflow and improving water quality.

Mr. Travis Bandstra, Economic Development Coordinator, pointed out the benefits of rain barrels to homeowners while also assisting in the overall management of storm water. He indicated a procedure would be in place for homeowners to obtain a rain barrel(s) by registering and placing an order with the Building Department. The plan, if approved, is targeted for early spring 2016.

Questions from the Trustees were addressed.

Mayor Abbott received agreement from the Trustees to have the Rain Barrel Program (Resolution 939) placed on the next board meeting agenda.

B. Draft Resolution 940 – Antenna Site Agreement at 2915 Bernice Road – Fabian Newman:

Mr. Fabian Newman, Director of Communications & Technology, addressed the Trustees, explaining the village has been operating without a formal site agreement for the antenna located at 2915 Bernice Road. Mr. Newman shared the difficulty involved in accomplishing repairs and projects without protection of such an agreement. This particular antenna supports the Police Department's 911 radio system which is very important to our residents. He explained the agreement presented in Resolution 940 protects the village and it is extremely important and prudent for the village to enter into the Antenna Site Agreement with Dontron, Inc. at this time.

Mr. Newman introduced Mark Junkunc from Radicon who explained the communication architecture that needs to be installed at the site.

No questions were asked by the Trustees. Mayor Abbott stated Resolution 940 will be placed on the next board meeting agenda.

C. Draft Resolution 941 – Airport Fuel System Installation – John DeLaurentiis:

Airport Manager, Mr. John DeLaurentiis, provided a brief history of the airport and an assessment of the current status and the ongoing plans for the airport, which include the village acquiring the fuel sales business. As part of the plan, the village will need to retrofit the fuel pumps and servicing equipment. These costs are estimated to be approximately \$125,000, financed through a loan of that amount. Mr. DeLaurentiis' memo indicates the loan repayment through fuel sales.

Mr. DeLaurentiis fielded questions from the Trustees regarding fuel costs, competition in sales, volume of sales and taxes.

Mayor Abbott announced the Resolution will be included on the agenda for the next board meeting.

D. Draft Ordinance 15-022- Amendment to Ethics Ordinance – Attorney Lapp:

Attorney Lapp presented a proposed amendment to the Ethics Ordinance by removing language and changing verbiage to include suggestions by the Trustees. Attorney Lapp reminded the Trustees to also amend the Policy Manual in order to be consistent.

A discussion ensued regarding the changes to the ethics ordinance and the consistency and progress of the committee reviewing the Employee Policy Manual. It was agreed that both documents (Policy Manual and Ethics Ordinance) should be consistent with one another, therefore, delaying the final Ordinance approval until that part of the manual is completed.

Trustee Stole updated the Board that the Policy Manual Committee has preliminarily agreed to adopt the draft ordinance amendment within the Personnel Policy as it relates to nepotism. He further indicated this portion of the amendment would not be necessary to revisit at a Committee of the Whole meeting.

Trustee DeLaurentis inquired why the HR Director is not present at the Board Meetings. Trustee DeLaurentis made a recommendation that the HR Director attend future Board Meetings.

Mayor Abbott agreed and indicated the draft Ordinance 15-022 be set aside for now and brought back at a later date.

E. Draft Ordinance 15-023 – Surplus Vehicles – Attorney Lapp:

Attorney Lapp presented Ordinance 15-023 listing the vehicles that have outlived their usefulness in the village. Attorney Lapp explained the vehicles will be sold at auction or otherwise disposed.

Attorney Lapp also informed the Trustees that the fourth vehicle listed on the Trustee's copy of the Ordinance has previously been approved for disposal and will be deleted from the final copy of Ordinance 15-022.

There were no comments from the Trustees and Mayor Abbott will add this item to the next Board Meeting Agenda.

F. Discussion Regarding Honorary Street - Krumm Family – Mayor Abbott:

Mayor Abbott announced the honoring of the Krumm family by the naming of a street in their honor. Mayor Abbott will be meeting with the Krumm Family to ask their preference of how they would like their family name displayed on the sign.

Mayor Abbott stated the honorary street is located between Henry and Walter Street on 181st Street (the street that curves around Fox Pointe). Mayor Abbott also explained

there will be a street dedication ceremony, at that time. In addition, a historical plaque honoring the Krumm family will be displayed inside the park.

Mr. Paul Schultz, President of the Lansing Historical Society, commented on the importance of preservation and documentation of Lansing's history. He cited interesting facts about Lansing and encouraged the Board to preserve Lansing's heritage and the importance of creating visible signs and dedications of historical importance.

There was a brief discussion regarding the whereabouts of the historical plaque that long ago was located at the site of the fireman's monument. The funding for the restoration of the plaque was briefly discussed with Mayor Abbott suggesting that each Trustee agree to donate \$100 toward its restoration.

G. Discussion Regarding Amendment to Sign Ordinance – T.J. Grossi:

Mr. T.J. Grossi, Building Commissioner, requested the Board of Trustees to provide input regarding the Planning & Zoning Board's review of the current sign ordinance. Due to the discrepancies and antiquity within the current signage ordinance, an updated and more thorough ordinance is necessary. Mr. Grossi shared that with an updated amendment, the number of signage variances would be reduced. In addition, the updated amendment would allow for easier and consistent enforcement.

Local reader board signs, electronic signs and unattractive signs was commented on and discussed. Mr. Grossi clarified his request for Board recommendations to be given to him *before* he submits a rough draft to Planning & Zoning. It was suggested by Mayor Abbott and agreed upon by Mr. Grossi to distribute copies of the rough draft to the Board for consideration *before* submitting to Planning & Zoning.

ADJOURNMENT – At 8:55 p.m., Mayor Abbott asked for a motion to adjourn the Committee of the Whole Meeting.

Trustee Stole so moved.
Trustee Kapteyn seconded.

ROLL CALL ON MOTION

Yeas – 6- Trustees: Eidam, Kapteyn, Stole, Skrbina, DeLaurentis and Manno
Nays - 0

Respectfully Submitted,

Donna Kooyenga
Lansing Village Clerk

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