



## **"TAG DAY" REGISTRATION FORM**

### **PLEASE READ ATTACHED ORDINANCE CAREFULLY**

A COMPLETED REGISTRATION FORM IS REQUIRED BY ALL PARTICIPANTS, SEVEN BUSINESS DAYS PRIOR TO REQUESTED DATE.  
TAG DAY HOURS OF OPERATION ARE LIMITED TO: FRIDAY AND SATURDAY – 7:00 A.M. TO DUSK  
APPROVED STREETS ARE LIMITED TO ONLY THE FOLLOWING INTERSECTIONS: RIDGE & BURNHAM AND RIDGE & WENTWORTH.  
APPROVAL TO SOLICIT AT PRIVATE BUSINESSES MUST BE OBTAINED FROM INDIVIDUAL BUSINESSES.  
ALL PARTICIPANTS MUST PROVIDE THE INFORMATION REQUESTED BELOW AND ALLOW THE VILLAGE TO PHOTOCOPY THEIR DRIVER'S LICENSE OR STATE IDENTIFICATION CARD.  
NOT-FOR-PROFIT ORGANIZATIONS ARE REQUIRED TO PROVIDE A NOT-FOR-PROFIT TAX IDENTIFICATION NUMBER.

DATE OF APPLICATION \_\_\_\_\_ TAG DAYS REQUESTED DATE(S) \_\_\_\_\_

NAME OF GROUP OR ORGANIZATION \_\_\_\_\_

ORGANIZATION ADDRESS \_\_\_\_\_

ORGANIZATION CONTACT NAME \_\_\_\_\_

CONTACT PHONE NUMBER \_\_\_\_\_

NAME OF PARTICIPANT \_\_\_\_\_

PARTICIPANT'S ADDRESS \_\_\_\_\_

PARTICIPANT'S PHONE \_\_\_\_\_ AGE (IF UNDER 18) \_\_\_\_\_

PARTICIPANT'S SIGNATURE OR (PARENT/LEGAL GUARDIAN'S SIGNATURE FOR PARTICIPANTS UNDER 18):

SIGNATURE \_\_\_\_\_ PRINTED NAME \_\_\_\_\_

APPROVED BY:

DONNA KOOYENGA, VILLAGE CLERK \_\_\_\_\_ DATE \_\_\_\_\_

ORDINANCE NO. 10-018

AN ORDINANCE REGULATING THE SOLICITATION  
OF FUNDS UPON THE PUBLIC WAYS OF THE VILLAGE  
A PROCESS WHICH IS OFTEN REFERRED TO AS  
"TAG DAYS"

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WHEREAS, the President and Board of Trustees of the Village of Lansing have determined that it is both reasonable and in the public best interest to regulate tag days which term is hereinafter defined; and

WHEREAS, the Village of Lansing is a Home Rule Community;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LANSING, COOK COUNTY, ILLINOIS, PURSUANT TO ITS HOME RULE POWERS AS FOLLOWS:

Section 1: Authorization. This Ordinance is enacted pursuant to the general police power of the authorities granted to cities and villages by the state constitution and Illinois statutes.

Section 2: Purpose and Intent. It is the intent of the Village Board in enacting this ordinance:

- (1) To serve and protect the health, safety and welfare of the general public;
- (2) To establish a uniform set of rules and regulations that are fair and equitable;
- (3) To provide protection to the individuals engaged in soliciting funds and contributions on tag days.

The regulations contained in this Ordinance are not intended to prohibit or hamper speech that is protected by the First Amendment of the United States Constitution but merely to regulate specific activities located in Village public ways and dangerous to those engaged in such activities and to the public at large.

Section 3: Definition. The term "tag days", as used in this section, shall mean those days on which it shall be lawful for charitable organizations to solicit funds for charitable purposes upon the public ways of the village through means of distributing emblems, or selling flowers or merchandise, with the possession of such emblem, flower or merchandise indicating those who have contributed to such fund or funds.

Section 4: Supervision. Supervision and control over all tag days shall be vested in the Village Clerk. The Village Clerk, together with the Chief of Police, may formulate reasonable rules as they may deem necessary for the purpose of carrying out the provisions of this section and properly controlling the conduct of any tag day.

Section 5: When conducted. There shall be only one (1) tag day conducted on any given day. Only one tag day permit shall be issued to any organization within a calendar year. A tag day permit authorizes the organization to solicit on a single day. In special circumstances, an additional day may be granted at the discretion of the Village Clerk. Solicitors shall only be allowed to solicit during the hours of 7:00 a.m. to 6:00 p.m., or dusk, whichever occurs first, and no solicitor shall be under the age of sixteen (16) years. Any person who is engaged in soliciting and has not attained eighteen (18) years of age, shall be accompanied by a adult chaperone. All such tag days shall be conducted on Fridays or Saturdays, excluding any federal or state holiday and on any date in which the Village is conducting a special event such as the Good Neighbor Parade.

Section 6: Registration with Attorney General. Any organization seeking approval to conduct tag day solicitation shall provide the Village Clerk with documentation demonstrating that said organization is currently registered and in good standing with the Illinois Attorney General's Office as a charitable organization.

Section 7: Where conducted. All such "tag days" shall be conducted at the following locations in the Village and at no other location:

- (a) Intersection of Ridge Road and Wentworth Avenue
- (b) Intersection of Ridge Road and Burnham Avenue

Section 8: Permission from village. Before engaging in or conducting any tag day, each organization shall make application for permission therefor to the Village Clerk in such form as the Clerk may designate. For permits to be issued for the following calendar year, Lansing based organizations only may make application during the month of November. Beginning December 1st, non Lansing based organizations may submit applications. If more than one application for the same date is received the Village Clerk, shall, if applicable, give preference to an organization based in or having the more significant contacts with the Village of Lansing.

Section 9: Obstruction of street. No person soliciting funds on behalf of such an organization shall willfully or unnecessarily attempt to delay, hinder or obstruct any other person in lawfully driving or traveling along or upon any street or thoroughfare within the village.

Section 10: Identification of participants. Every person who solicits funds on behalf of such an organization on such a tag day shall wear a uniform or article of clothing which by its nature or design informs the general public of the identity of the organization soliciting the funds or shall wear or carry such other emblem, button, sign or insignia that fully and clearly informs the public of the identity of the organization. In addition, such solicitor shall have a container on which is provided or affixed the name of the organization and such container shall be completely sealed except for a slot for deposit of currency or coins.

Section 11: List of organizations. The Village Clerk shall compile and maintain a list of charitable organizations for which charitable solicitations shall be permitted without further registration.

Section 12: Safety. Every person who solicits funds on behalf of such an organization on such a tag day shall wear an orange or yellow reflective safety vest or other article of clothing which by its nature or design significantly increases their visibility to the public. This article of clothing shall not interfere in any way with the provisions of subsection (h) above regarding the identification of the organization. In addition, the village may require additional safety measures as it deems appropriate

Section 13: Penalties. The penalty for violating any provision of this Ordinance or any other applicable section hereof, shall be, in addition to any other sections provided, a fine not exceeding \$750.00 dollars for each offense together with revocation or suspension of the vendor's license. Each violation shall be evidenced by a separate written notice presented at the time of citation for the offense. A hearing on each violation shall be required before any fines, suspensions or revocations can occur. Each day of violation shall be deemed a separate offense.

Section 14: Suspension or Revocation of License. The acts or conduct shall result in suspension or revocation of any such license:

- (1) Fraud, misrepresentation or knowingly false statement contained in the application for the license;
- (2) Conducting the business of tag days solicitations in any manner contrary to the conditions of the license;
- (3) Conducting the business of tag days solicitations in such a manner as to create a public nuisance, cause a breach of the peace, constitute a danger to the public health, safety, welfare or morals, or interfere with the rights of abutting property owners.

Section 15: Severability. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the final decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The Village Board declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase, or portion thereof, despite the fact that any one or more section, subsection, sentences, clauses, phrases, or portions would be declared invalid or unconstitutional.

Section 16: That all ordinances or parts of ordinances in conflict with the provision of this Ordinance be, and the same are hereby repealed.

Section 17: That this Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

PASSED this 17th day of August, 2010.

AYES: 5 Trustees: Myers, Stole, Lyzenga, Kapteyn and Lucas

NAYS: 0

ABSENT: Trustee Butler

APPROVED this 17th day of August, 2010.

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Norm Abbott, Village President

ATTEST:

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Patricia L. Eidam, Village Clerk

PREPARED BY AND APPROVED  
AS TO FORM:

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Village Attorney