

**VILLAGE OF LANSING
COMMITTEE OF THE WHOLE MINUTES
MARCH 5, 2019**

CALL TO ORDER

Mayor Eidam called the meeting to order at 7:40 p.m.

ROLL CALL

Roll call revealed the following Trustees present:
Zeldenrust, Grady-Perovich, Hardy, Skrbina, Manno, DeLaurentis

APPROVAL OF MINUTES

Mayor Eidam asked if there were any questions or discussion on the minutes of the February 5, 2019 Committee of the Whole meeting. There were none.

Mayor Eidam asked for a motion to approve the minutes.

Trustee Grady-Perovich so moved
Trustee Hardy seconded.

ROLL CALL

Yeas – 6 Trustees:

Nays – 0

Minutes Approved

Grady-Perovich, Hardy, Zeldenrust, Skrbina, Manno, DeLaurentis

MAYOR'S REPORT

No Report

VILLAGE ADMINISTRATOR REPORT

A. Sensus Customer Portal Demonstration

Administrator Podgorski explained that the water meter replacement program is nearing completion and there are very few homeowners left that have not complied. The new water meters were purchased from Sensus and installed by Calumet City Plumbing. Mr. Podgorski introduced Jerry and Tim from Core & Main, a Sensus authorized distributor, who gave a demonstration on how residents can access the customer portal and remotely monitor their own water usage. Residents will also have the ability to set alerts for their water usage, which will remotely notify them when there is excessive usage. Trustee Manno asked if there will be an additional charge to residents for the use of the system and Mr. Podgorski explained that there is a minimal annual set-up charge that the Village will absorb.

B. IDOT Resurfacing Project on Torrence Avenue

Administrator Podgorski announced that IDOT has issued a contract for the resurfacing of Torrence Avenue from the south of I80/94 to Glenwood-Dyer Road. The contract was awarded to D-Construction, and is scheduled to begin on May 1st with preliminary work possibly beginning sometime in April. The completion date is August 30th, weather permitting. Residents are asked to follow the construction speed limit and use alternative routes if possible.

VILLAGE ATTORNEY REPORT

No Report

FINANCE & POLICE

A. Audit RFP Recommendation

Trustee Zeldenrust read a memo from Treasurer Frye, recommending that the board approve RSM as the Village's auditors for the next 5 years. The Village received proposals for audit services from 6 different firms and staff interviewed the 3 lowest priced firms. Treasurer Frye is also recommending that the board make it a policy to complete the Request for Proposal process every 5 years. Trustee Zeldenrust asked that approval of the contract be placed on the next board meeting agenda for approval.

AIRPORT

No Report

FIRE, IT & LNN

A. Fire Engine Purchase Recommendation

Deputy Chief Tempelman explained that a committee from the Fire Department was formed to complete research and design for the purchase of a new fire engine. The committee consisted of Keith Zigterman, Marty Burns, John Grady and Kyle Hasselbring. Committee members met with representatives from several manufacturers, and have settled on the long-standing and reputable manufacturer E-One. Fire Service, Inc. out of St. John, Indiana will act as the dealer and service point for the new engine. Mr. Grady gave a brief explanation of the process, and introduced the owner of Fire Services, Inc., Mr. Shawn Junker. The new fire engine will be replacing the 1987 GMC engine. Approval to purchase will be on the agenda for the next regular board meeting.

PUBLIC WORKS & ADA

A. National Pollutant Discharge Elimination System Annual Presentation

Village Engineer Jeff Pintar gave a Power Point presentation on the National Pollutant Discharge Elimination System (NPDES). The presentation reviewed the 6 minimum control measures; public education, public participation, elicited discharge detection, construction site run-off control, post construction run-off control and pollution prevention/good housekeeping.

B. 2019 Street Resurfacing

Mr. Pintar gave another brief presentation on the Village's pavement management program, which involves crack sealing, pavement patching and pavement sealing. The pavement management program will not only focus on street repair, but also preserving the life of roads that are still in good condition. Mr. Pintar is currently gathering data on which streets will need resurfacing and which streets will be sealed/patched. This information will be passed on to the Administrator and Board at the next meeting for authorization to go out to bid. The work will be done over the summer.

C. 2019 CDBG Application

Mr. Pintar explained that the Village’s CDBG eligible areas have recently changed, and new streets can be evaluated for resurfacing using CDBG funds if the Village were to be successful in obtaining the grant. Applications for the grant program are due at the end of March and a resolution must be approved by the board prior to submittal of the application. The resolution will be on the agenda at the next regular meeting for approval.

D. Railroad Crossing Quiet Zone Update

The target start date for the railroad crossing quiet zones throughout the Village is March 11, 2019. Mr. Pintar reminded folks that implementation of the quiet zones does not mean a train horn will never be heard again. The engineers always have the discretion to sound their horns for any reason, particularly when they witness a pedestrian, car or animal on or near the tracks. There was discussion regarding community awareness. Chief Murrin and Mr. Reynolds assured the board they would work on disseminating information to residents and schools.

E. Smart LED Street Lighting

Public Works Director Gary Richardson announced that ComEd will be upgrading all of their street lights in Lansing to LED at no cost to the Village. These are all of the wooden light poles throughout the Village. The upgrade will save the Village approximately \$43,000 per year in electricity costs. This project will begin in the spring. Mr. Richardson also applied for the ComEd Public Sector Incentive Program through Universal Lighting of America, to have the Village owned parking lot lights upgraded to LED. He was pleased to report that 8 of the public parking lots in the downtown area were eligible for incentives and will be upgraded. The project cost is \$18,027.00 and the Village will receive a ComEd rebate of \$17,762.50. The entire upgrade will only cost the Village \$264.50.

BUILDING & ECONOMIC DEVELOPMENT

No Report

YOUTH CENTER & INSURANCE

No Report

PUBLIC COMMENT

None

OLD BUSINESS

None

NEW BUSINESS

None

ADJOURNMENT

With no further business, Mayor Eidam asked for a motion to adjourn to Executive Session at 9:03 p.m. to discuss the purchase or lease of real property for the use of the public body – 5 ILCS 120/2(C)(2), to discuss potential litigation – 5 ILCS 120/2(C)(11), and to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees – 5 ILCS 120/2(C)(1). Trustee Manno so moved.
Trustee Grady-Perovich seconded.

ROLL CALL

Yeas – 6 Trustees

Nays – 0 Trustee

***Meeting Adjourned
To Executive Session***

Manno, Grady-Perovich, Hardy, Zeldenrust, Skrbina, DeLaurentis

RE-CONVENE FOLLOWING EXEC. SESSION

At 10:23 p.m., Mayor Eidam called the Committee of the Whole meeting back to order following Executive Session.

ROLL CALL

Roll call revealed the following Trustees present:

Zeldenrust, Grady-Perovich, Hardy, Skrbina, Manno, DeLaurentis

ADJOURNMENT

With no further business, Mayor Eidam asked for a motion to adjourn the Committee of the Whole meeting at 10:24 p.m.
Trustee Grady-Perovich so moved
Trustee Hardy seconded

All Trustees agreed to adjourn by signifying AYE.

Respectfully Submitted,

Vivian Payne
Lansing Village Clerk
/vp