

COMMITTEE OF THE WHOLE MEETING MINUTES

March 15, 2016

CALL TO ORDER

Mayor Abbott called the meeting to order at 7:28 p.m.

PLEDGE OF ALLEGIANCE

Mayor Abbott opened the meeting with the Pledge of Allegiance.

ROLL CALL

Mayor Abbott asked for a roll call. Roll call revealed the following trustees present: Eidam, Kapteyn, Stole, Skrbina, Manno and DeLaurentis.

MINUTES

Mayor Abbott asked if there were any corrections or additions to the minutes of the March 1, 2016, Committee of the Whole meeting. There were none. Mayor Abbott accepted the minutes as presented.

DISCUSSIONS AND PRESENTATIONS

A. NPDES Presentation – Jeff Pintar

Mayor Abbott introduced, Village Engineer, Jeff Pintar, who conducted the annual NPDES (National Pollutant Discharge Elimination System) presentation. He continued explaining it is a national requirement to annually notify the board and residents of what the village is doing to combat pollutants from entering into our waterways. Mr. Pintar explained the six steps of prevention including outreach, public participation, illicit discharge, detection & elimination, construction run off control, post construction run off patrol and pollution patrol prevention.

Mr. Pintar concluded his presentation by reminding the audience of the Village's Annual Clean-Up Day scheduled for April 30th. In addition to clean-up, the village will provide for shredding, electronic recycling and prescription drugs disposal. Additional information regarding the event will be available in the *Village Vision* and the Village Website.

B. Resolution 965 – Arlette Frye

Treasurer, Arlette Frye, reminded the Trustees of their acceptance of the budget that included the transfers of funds from the West Lansing TIF to the Torrence Avenue TIF and Bernice Road TIF. In accordance with state statute, such transfers are allowed for TIF districts that are contiguous to one another. Additionally, funds may also be transferred back to the TIF if excess funds become available. Ms. Frye fielded trustee questions providing clarification of TIF increments and sales tax reimbursements.

Ms. Frye indicated her request for the Trustees to approve the transfers via the budget process as indicated in Resolution 965.

C. Parking Lot Construction Project – 17932 Torrence Avenue– Travis Bandstra & Jeff Pintar

Economic Development Coordinator, Travis Bandstra, highlighted the proposed parking lot plan for the property located at 17932 Torrence Avenue. Mr. Bandstra shared the village's plan to demolish the house and convert the property into a public parking lot. The additional twelve spaces will be owned by the Village of Lansing and create parking for both the restaurant and the office building to the North of the property. Bohemian Joes Restaurant has agreed to remove eight parking spaces on Torrence Avenue to increase safety and provide additional parkway beautification. The Village will work in conjunction with IDOT to landscape the parkway between the sidewalk and Torrence Avenue and to also add additional ingress/egress curbing.

Mr. Bandstra added the plan of adding beauty and consistency to the Torrence Avenue parkway, increasing safety by reducing density and providing additional business parking spaces is in accordance with the Village's Comprehensive Plan.

The Board agreed to move forward with the project and include it on the agenda for the next regular board meeting.

D. Conceptual Plan for Municipal Center Parking Lot Expansion – Travis Bandstra and Jeff Pintar

Mr. Travis Bandstra updated the audience regarding the status of the Municipal Center Parking Lot Expansion project. He presented the revised version of the Municipal Parking Lot (14 additional spaces), and the plan to provide a gateway feature to Lansing's downtown corridor by creating a historical garden at the corner of Ridge Road and Burnham Avenue.

The details of the plan for the Lansing historical garden, the gathering/ seating area and municipal parking lot were displayed in an overhead presentation by JMA Architects. The details of lighting, brick pillars, landscaping, species of trees, seating, historical features considered, safety and maintenance were addressed by the JMA architectural staff.

Additionally, the Historical Society is working in conjunction with the architects to create an historical feature that will highlight the history of Lansing!

Mr. Bandstra added the Municipal Center Parking Lot and Historic Garden project is funded with TIF monies.

Mr. Pintar addressed a time line question by responding the desire for a June 7th consideration by the board and projection of a 3 – 4 month window for completion.

Comments regarding curbing, ingress/egress issues, vehicle visibility and safety were addressed by Mr. Pintar and Mr. Bandstra.

E. Draft Concession Agreement for Airport Restaurant – John DeLaurentiis

Airport Manager, John DeLaurentiis explained the process of the airport partnering with the *right* type of restaurant business to enter into a Concession Agreement with. He shared the importance of only considering a business that shared the same business values, standards and level of commitment to both Lansing and their business. Mr. DeLaurentiis announced the airport has found and entered into such an agreement with a local businesswoman who has a history of involvement in the community; the owner of Linnie Ques BBQ, Lynn Cartwright.

Mr. DeLaurentiis briefly shared projects completed at the airport restaurant and the additional repairs to be completed before the restaurant opens; relocation of the dumpster, vestibule repair, elevator in service, signage, etc.

Trustee questions were offered and answered regarding restaurant hours, entertainment, status of the elevator and plumbing repairs.

F. Ordinance 16-013 – New Liquor License Classification for the Airport Restaurant – Mayor Abbott

Mayor Abbott introduced a new liquor license classification, by adding a Class 14, to accommodate the Lansing Airport Restaurant. Ordinance 16-013 will restrict the serving of alcohol after 12:00 a.m. This will be the only liquor license issued with this restriction, at this time.

Mayor Abbott asked for questions or comments. There were none. Therefore, Mayor Abbott will place Ordinance 16-013 on the agenda for the next board meeting.

PUBLIC COMMENT

Darlene Kadar, 3547 Lansing, Illinois, offered the suggestion of bicycle racks and adequate lighting to be included in the proposed plan of the Municipal Parking lot and Historic Garden area. Ms. Kadar also requested and received leasehold tax clarification.

Mary Beth Palka, 2030 Hearth Circle, Lansing, Illinois, provided her explanation of the village's Sales Tax Agreement with Phillips Chevrolet.

Michael Hersom, 3137 178th Street, Lansing, Illinois, asked questions regarding car wash waste water, clarification of TIF agreements and the cost of the proposed additional parking lots. He also desires more public hearings and suggested that past long time business owners and residents be provided commemorations or monuments in their memory.

Roger Evanina, 18308 DeJong Lane, Lansing, Illinois, requested clarification of his property tax bill in regard to TIF increments.

OLD/NEW BUSINESS

There was none.

ADJOURNMENT

At 9:20 p.m., Mayor Abbott asked for a motion to adjourn the Committee of the Whole Meeting.

Trustee Eidam so moved.

Trustee DeLaurentis seconded.

ROLL CALL ON MOTION

Yeas – 6- Trustees: Eidam, DeLaurentis, Kapteyn, Stole, Skrbina and Manno

Nays - 0

Respectfully Submitted,

Donna Kooyenga
Lansing Village Clerk
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