

## **COMMITTEE OF THE WHOLE MEETING MINUTES**

**May 17, 2016**

### **CALL TO ORDER**

Mayor Abbott called the meeting to order at 7:01 p.m.

### **PLEDGE OF ALLEGIANCE**

Mayor Abbott opened the meeting with the Pledge of Allegiance.

### **ROLL CALL**

Mayor Abbott asked for a roll call. Roll call revealed the following trustees present: Eidam, Kapteyn, Stole, Manno and DeLaurentis. Trustee Skrbina was absent with notice.

### **MINUTES**

Mayor Abbott asked if there were any corrections or additions to the minutes of the May 3, 2016, Committee of the Whole Meeting. There were none. Mayor Abbott accepted the minutes as presented.

### **DISCUSSIONS AND PRESENTATIONS**

#### **A. Police Department Tow Fee Increase**

Lansing Police Commander, Peter Grutzius, shared a letter signed by *Lansing Auto, Inc.*, *Lans City Auto Body* and *Witvoet Auto Wrecking* asking for consideration of raising the in-town tow rate. Commander Grutzius supported the request indicating statistics from neighboring towns revealing that Lansing is currently below the average rate of \$170 per tow. He also shared that Lansing has not had a rate increase since 2007. Based on the sample data collected, Commander Grutzius recommended the board modify the existing tow ordinance to reflect the fee increase. The present rate of \$125 per primary tow would be increased to \$150 and the current \$50 rate for a secondary tow would be increased to \$65.

The Board of Trustees agreed the tow fee increase should be included on the agenda for the next Regular Board Meeting.

## **B. IKE Grant – Levee Improvements Update**

Village Engineer, Jeff Pintar, updated the status of the Ike Grant and explained the Phase One accomplishments for the levee improvements. He continued sharing the Phase Two plan for the additional \$1.2 million dollars of Ike grant funds received by Lansing.

Phase Two's plan will include updates to the Burnham West Lift Station and substantial repairs to the Levee itself. The proposed plan is to complete the bid process for the Burnham Lift Station and present it to the Board by the end of June. The second phase, Levee Repairs & Improvements, (removal of trees, erosion prevention and crack repair) is planned to be presented to the Board the second week in July.

## **C. Fox Pointe Preliminary Engineering**

Travis Bandstra, Director of Economic Development provided a brief report on the status of the Fox Pointe project sharing the completion of the gathering of feedback and input obtained from the public forum meeting, stakeholders meetings and consulting with various businesses and community groups that were conducted in order to finalize the Fox Pointe project plans. He shared the next step is to commence with preliminary design and engineering studies of the site plan in order to provide the rough cost estimates for the project.

Mr. Bandstra expects to report back to the board within the next two months for an additional update.

## **D. Historical Plaza Display – Final Concept**

Mr. Travis Bandstra described the most recent site design changes which involved moving the Burnham entrance of the parking lot, an additional picnic table, a bike rack and additional grass space. Travis Bandstra continued by introducing Gail Barenie, JMA Architectural Designer/Project Manager, who shared her knowledge of the history of Lansing as displayed in the design concepts portrayed by her creation of Lansing's history screen art panels. She further explained the construction materials for the individual panels and the events each panel depicted.

Ms. Barenie explained the overall concept of three neighborhoods becoming one, those neighborhoods being Lansing, Oak Glen and Bernice. The panels were designed to highlight “the Ridge”, the farming community, the brick yard’s economic contribution and the airport’s innovation of the Ford Hangar. She shared the location of the history panels in the plaza and the center of the plaza offering a brick wall seat planter, lighting, location of trees and entry signage.

Mr. Bandstra commented the goal is for completion of the final plans and the process of going out to bid with submission to the Board for approval at the second meeting in June.

Trustee Kapteyn suggested the honoring of past Mayor’s with brickwork or signage inside the Plaza seating area that would include the names and dates of service of all Lansing’s Mayors. The suggestion was supported by the Mayor and the Board.

### **PUBLIC COMMENT**

Darlene Kadar, 3547 192nd Street, Lansing, IL complimented the Historical Plaza concept and suggested a mayoral plaque, rather than bricks at ground level.

Melanie Jongsma, 18649 Villa Court, Lansing, IL requested clarification of the location of the traffic lights.

Resident, name & address not provided, asked the date of completion of the Historical Plaza.. Mr. Bandstra stated he is hopeful for the end of September for construction completion, however, final plantings of trees and some flowers will be required to be planted in the spring.

Mr. Paul Schultz, Resident, Lansing, IL questioned if the Illinois State Tree, the White Oak, was included in the landscaping design. Mr. Bandstra responded it had been included.

Mayor Abbott offered a special thank you to Mr. Paul Schultz, President of the Historical Society, and to all the members of the Historical Society for their helpful assistance and dedication to the project.

**OLD/NEW BUSINESS**

There was none.

**ADJOURNMENT**

At 7:50 p.m., Mayor Abbott asked for a motion to adjourn the Committee of the Whole Meeting.

Trustee Eidam so moved.

Trustee DeLaurentis seconded.

**ROLL CALL ON MOTION**

Yeas – 5- Trustees: Eidam, DeLaurentis, Kapteyn, Stole and Manno  
Nays - 0

Respectfully Submitted,

Donna Kooyenga  
Lansing Village Clerk  
/dk