

## **COMMITTEE OF THE WHOLE MEETING MINUTES**

**June 21, 2016**

### **CALL TO ORDER**

Mayor Abbott called the meeting to order at 7:01 p.m.

### **PLEDGE OF ALLEGIANCE**

Mayor Abbott opened the meeting with the Pledge of Allegiance.

### **ROLL CALL**

Mayor Abbott asked for a roll call. Roll call revealed the following trustees present: Eidam, Stole, Skrbina, Manno and DeLaurentis. Trustee Kapteyn was absent with notice.

### **MINUTES**

Mayor Abbott asked if there were any corrections or additions to the minutes of the June 7, 2016, Committee of the Whole Meeting. There were none. Mayor Abbott accepted the minutes as presented.

### **DISCUSSIONS AND PRESENTATIONS**

#### **A. Ordinance 16-021 – Annual Ordinance on Prevailing Wages**

Attorney Lapp explained that Ordinance 16-021, the *Ordinance on Prevailing Wage*, is an ordinance passed annually by local municipalities during the month of June. The routine ordinance requires the Village of Lansing to abide by the Cook County Prevailing Wages when hiring laborers, mechanics and other workers employed when performing construction of public works for the village.

**B. Draft Ordinance 16-024 – Special Use Permits for Lansing Holdings (Planet Fitness)**

Travis Bandstra, Director of Economic Development, presented the Planet Fitness request for a special use permit that would allow for the operation of an indoor fitness center and a single pole sign of 80 feet high at 17425 Torrence Avenue. Mr. Bandstra explained the request was brought to the Planning & Zoning Board for discussion, suggestions and approval. He then suggested a discussion and questions from the Board, explaining the owners and attorney for Planet Fitness were present to answer questions.

Few questions were asked and Mayor Abbott asked that the Ordinance be put on the July 5<sup>th</sup> Board Meeting agenda.

**C. Sign Ordinance Revisions:**

Mr. T.J. Grossi, Building Commissioner, explained that the review and revision of the village's sign ordinance has been a work in progress that began approximately 1-1/2 years ago. He spoke of the difficulty for the code officers to enforce the current out of date sign ordinance due to the new types of signage, etc. which aren't included in the current ordinance.

Mr. Grossi provided a copy of *Article XIII. – Signs* for Trustee review to indicate the current regulation of signs in the village, in conjunction with red line revisions indicating the proposed additions and changes to the sign ordinance.

Mr. Grossi explained the highlighted revised sections that including human signs, flutter signs, real estate signs (residential and commercial), temporary advertisement signs, portable and A frame signs, community events signage, electronic reader boards, banners, awnings and rope lighting. Also included were clarification for home business, schools and places of worship signage.

Commissioner Grossi encouraged the Trustees to contact him with any recommendations or changes to the sign ordinance before the next Board Meeting.

**D. 2016 – 2017 Budget Review:**

Treasurer, Arlette Frye, thanked all the departments for their cooperation and support during the preparation and completion of the budget process. Ms. Frye summarized a memo to the Trustees reviewing the budget terminology and the water fund budgeted expense. Additionally, Ms. Frye announced the overall budget for the general fund is just over 27 million dollars and explained that amount is in agreement with the anticipated revenues of 27 million dollars.

Ms. Frye announced the Public Hearing on Appropriations will be conducted July 5, 2016, immediately before the Board Meeting. She also indicated the Appropriation Ordinance is available for public review on Friday, June 24, 2016, at the Lansing Municipal Center and also online the following week.

Treasurer Frye asked the Trustees if there were any additional questions and encouraged contacting her with any clarifications or questions regarding the budget. Trustee DeLaurentis inquired about creating a “special event” fund and asked if that fund could potentially be added to the budget. Treasurer Frye indicated the budget will allow for those expenses.

Treasurer Frye reminded the Board that according to State statute, the budget is required to be approved by the end of July. She requested the budget be included on the July 5<sup>th</sup> Board Meeting agenda.

Mayor Abbott responded to a social media comment by explaining that the budget allows for the hiring of an additional police officer, three replacement police officers and two additional firefighters.

Mayor Abbott shared his concerns regarding the impact to the village if the State of Illinois budget is not passed. He pointed out that any additional delay or decrease in funding will negatively impact the IDOT and MFT projects currently being planned.

**E. Request to Waive Bid Process – Historical Artwork:**

Economic Development Coordinator, Travis Bandstra, suggested to the Board to consider waiving the public bidding process of the artistic panels, due to the artistic and specialty nature of this type of creation. He further shared that staff will work with JMA Architects to secure multiple proposals from specialty craftsmen both locally and nationally. After receiving multiple proposals, staff will then recommend a proposal to the Board and bring it forth for approval.

There was no objection from the Board to waive the public bidding process.

**F. 2016 – 2017 MFT Resolution:**

Village Engineer, Mr. Jeff Pintar, introduced two IDOT Resolutions to the Board.

He explained that the *Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code* provides authorization for the village to use Motor Fuel Tax (MFT) funds totaling up to \$320,000 for the purchase of salt, asphalt for street repairs, concrete for concrete repairs and provides the ability to hire stripers for roads.

Mr. Pintar continued to present the *Resolution for Improvement by Municipality Under the Illinois Highway Code* for the proposed improvement of the engineering and construction of a salt dome (\$275,000) to be located on the Public Works property. Bids for the project will be forthcoming and presented to the Board for approval.

Mr. Pintar stressed the importance of the State to resolve the serious state budget issues, in order for the municipalities to proceed with their projects.

**PUBLIC COMMENT**

Mr. Michael Hersom, 3137 178<sup>th</sup> Street, Lansing, IL confirmed the day and location of the hard copy public review of the budget.

**OLD/NEW BUSINESS**

After referencing Ordinance 16-024 and Mr. Bandstra's memo Trustee Stole requested Attorney Lapp to add to the Special Use Permit, the additional stipulation that Planet Fitness be required to submit a landscaping plan and have it approved by the Planning & Development Director. This stipulation will ensure the continuity and uniformity between Walmart and Planet Fitness.

All Trustees agreed.

**ADJOURNMENT**

At 7:50 p.m., Mayor Abbott asked for a motion to adjourn the Committee of the Whole Meeting.

Trustee Manno so moved.

Trustee DeLaurentis seconded.

**ROLL CALL ON MOTION**

Yeas – 5- Trustees: Manno, DeLaurentis, Eidam, Stole and Manno

Nays – 0

Respectfully Submitted,

Donna Kooyenga  
Lansing Village Clerk  
/dk