

COMMITTEE OF THE WHOLE MEETING MINUTES
Mayor Abbott June 16, 2015

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CALL TO ORDER - Mayor Abbott called the meeting to order at 7:32 p.m.

PLEDGE OF ALLEGIANCE– Mayor Abbott opened the meeting with the Pledge of Allegiance.

ROLL CALL – Mayor Abbott asked for a roll call. Roll call revealed the following trustees present: Eidam, Kapteyn, Stole, Skrbina, Manno and DeLaurentis.

COMMITTEE OF THE WHOLE MEETING

A. Amendment to Village Code Related to Assistant Fire Chief:

Mayor Abbott explained Chief Verkaik’s recommendation proposing the title change from the Assistant Chief of the Fire Department to the Deputy Chief. Chief Verkaik informed the Trustees that the change would be consistent with surrounding municipalities and is an appropriate title for the second in command of the Fire Department. In addition to the title change, the ordinance verbiage would be altered to read *one Deputy Chief/EMT-P* replacing the current verbiage of *One or more Assistant Chiefs/EMT-P*.

Because there were no questions from the Trustees, Mayor Abbott stated that the amendment would be placed on the next board meeting agenda.

B. Discussion Regarding Annual Appropriation Ordinance:

Treasurer, Arlette Frye, presented the Proposed Budget/Appropriation for the fiscal year ended April 30, 2016. Treasurer Frye discussed some of the changes between last year’s budget and this year’s budget; allocation of health care cost to the departments and the creation of the internal service fund. Additionally, she provided an explanation of the appropriation spending limit and the creation of the internal service fund. Treasurer Frye indicated that the *draft* of appropriations for the general fund is \$30,604,496 and overall for the village is \$76,509,806. Treasurer Frye announced the necessity of approving the Appropriation Ordinance before the end of July in order to remain compliant with State requirements. Trustee questions were asked and answered by Treasurer Frye.

Mayor Abbott thanked Treasurer Frye for her efforts and announced that a Public Hearing is currently scheduled for July 21, 2015. A draft of the budget will be available to the public ten days preceding the Public Hearing.

C. Amendment to Ethics Ordinance Related to Nepotism & Hiring Friends:

Trustee DeLaurentis presented his opinion regarding the inconsistency of the Ethics Ordinance and the Employee Handbook in regards to the hiring of relatives and friends. He pointed out the discrepancy and shared his desire to allow family members to work in the same department as long as they meet the requirements and credentials of the position. Trustee DeLaurentis also requested the verbiage in the employee handbook to remove the “consent of the village administrator” and be replaced with the “consent of the mayor and the village board”.

Trustee DeLaurentis requested Attorney Lapp to review the handbook and ordinance to provide clarity and agreement.

Additional comments from Trustees Stole, Eidam and Manno.

D. Discussion Regarding RV Ordinance:

Building Commissioner, T.J. Grossi, requested a Trustee discussion and decision regarding the option of amending the language of the Ordinance “Recreation Vehicle Parking In Residential Areas.” Mr. Grossi suggested the Board consider amending the current ordinance by including additional verbiage and detailed explanation of its intent in order to provide clarification for our residents. Mr. Grossi stressed the intention is not to *change* the Ordinance but to offer assistance to our residents by clarifying the Ordinance.

It was agreed by the Board to *not* amend the current Ordinance and that it remains as published.

E. Discussion Regarding Annual Prevailing Wage Ordinance

Village Attorney, Tim Lapp presented the Annual Prevailing Wage Ordinance that is required by the State. He explained that the Ordinance provides for the wages of

laborers, mechanics and other workers employed to be determined by the prevailing rate.

Trustee DeLaurentis expressed his concern and understanding that a vote on an ordinance could not be conducted at a Board Meeting immediately following a Committee of the Whole Meeting.

Attorney Lapp explained the necessity of the Prevailing Wage Ordinance being passed in the month of June.

Trustee Stole agreed with the practice and procedure of *not* voting on Ordinances at an immediately following board meeting. He suggested postponing the vote until the next board meeting, allowing time to consider a decision before voting.

F. Discussion Regarding Biennial IDOT Hold Harmless Resolution

Attorney Lapp continued to present the biennial “housekeeping” Resolution required by the Illinois Department of Transportation (IDOT). The Resolution allows the Village of Lansing to enter into a Right-of-Way Hold Harmless Agreement with IDOT. Village Engineer, Jeff Pintar, explained the Resolution is used for emergency situations. Approval of the Resolution alleviates the time required in obtaining additional permits, etc. and/or the required surety bonds, if necessary. The Resolution requires Lansing’s agreement to comply with IDOT requirements.

Mayor Abbott asked the Board if they would consider voting and approving the Prevailing Wage Ordinance at the following board meeting, but postponing the Hold Harmless Resolution until the July 21 board meeting.

Trustees Agreed

G. Discussion Regarding Façade Grant Application – 3210 Ridge Road Unlimited Service Auto

Director of Economic Development, Travis Bandstra, presented a façade request from Unlimited Service Auto located at 3210 Ridge Road, Lansing, IL. Mr. Bandstra has received Unlimited Service Auto’s full application and had extensive discussion with the owner regarding the improvements. The improvements will include new

windows, doors, painting, exterior enhancement and in addition, screening and fencing requested by the Village. Mr. Bandstra introduced Mr. Ron Wood of Unlimited Service, who briefly expressed his interest in the project and his desire to begin as soon as possible.

Trustee Stole agreed and supported approval of the façade yet shared his desire to follow procedure and postpone the vote of granting the application until the next board meeting, July 21, 2015. His suggestion was agreed to by the Trustees.

ADJOURNMENT – At 8:15 p.m., Mayor Abbott asked for a motion to adjourn the Committee of the Whole Meeting.

Trustee Stole so moved.
Trustee Kapteyn seconded.

ROLL CALL ON MOTION

Yeas – 6- Trustees: Stole, Kapteyn, Eidam, Skrbina, Manno and DeLaurentis
Nays - 0

Respectfully Submitted,

Donna Kooyenga
Lansing Village Clerk

/dk