

**COMMITTEE OF THE WHOLE MEETING MINUTES**  
**September 15, 2015**

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**CALL TO ORDER** - Mayor Abbott called the meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**– Mayor Abbott opened the meeting with the Pledge of Allegiance.

**ROLL CALL** – Mayor Abbott asked for a roll call. Roll call revealed the following trustees present: Eidam, Kapteyn, Stole, Skrbina, Manno and DeLaurentis.

**OPENING PRAYER** – Pastor David Prince from Living Word Church opened the meeting with prayer.

**COMMITTEE OF THE WHOLE MEETING**

**A. Liquor License– Blue Tick Hospitality LLC (Bohemian Joe’s) - Mayor Abbott:**

Mayor Abbott presented the request for a liquor license from Blue Tick Hospitality, LLC (Bohemian Joe’s). Mayor Abbott further explained that upon their decision to open the restaurant, Bohemian Joe’s was promised a liquor license. Mayor Abbott asked the board’s agreement to include the approval for their liquor license by placing it on the agenda for the next scheduled board meeting. The Trustees agreed.

**B. IKE Levy Grant Update – Mayor Abbott & Jeff Pintar:**

Mayor Abbott updated the Trustees and audience regarding the enhancements to the Little Calumet River levee. Mayor Abbott further explained this has been a coordinated effort with DCEO, the Army Corp of Engineers and the Metropolitan Water Reclamation District. The village previously received \$315,000 from DCEO to inspect and repair the levee, and now has been granted additional funds of \$1,200,000 to move forward with the Phase II of the project.

Village Engineer, Jeff Pintar, continued by describing the past years completed projects which included levee assessment, culverts, sewer valves, flap gate repairs, mechanical drill replacement and extensive infrastructure improvements. Phase II of the project will included the River Drive project, floodwall repairs, the raising

of the low points of the berm and erosion management along with additional projects to enhance floodplain management.

Mayor Abbott announced there will be a Community meeting in October to inform Lansing citizens of the project status and future implementation steps for property owners with easements along the river.

**C. Contract for Architectural & Engineering Services at Airport – John DeLaurentiis:**

Mr. John DeLaurentiis, Airport Manager, explained that Federal Transportation funding programs require a Qualifications Based Selection process for Architectural and Engineering services. Following those procedures and complying with submittals, presentations and interviews by the Consultant Selection Committee, it was determined that Crawford, Murphy & Till (CMT) was the most qualified firm to provide the services.

Mr. DeLaurentiis introduced Brian Welker of Crawford, Murphy & Till who expressed his appreciation of the Village of Lansing's support and the committee's selection of their firm.

Mr. Steve Young, IDOT Interim Director of Aeronautics, was introduced by Mayor Abbott. Mr. Young shared his interest in the Lansing Airport and his desire to assist with obtaining funding in order to further realize the goals and future improvements of the airport.

Mayor Abbott suggested the 5 year Task Order Retainer Agreement with Crawford Murphy & Till, Inc. be placed on the agenda for the next board meeting. The Trustees agreed.

**D. National League of Cities Service Line Warranty Program – Steve Gunty**

Mr. Steve Gunty, Director of Public Works, introduced Mr. Mike Chambers, Regional Account Manager of Utility Service Partners, Inc. Mr. Chambers explained the Service Line Warranty Program that offers residential protection for failed water lateral or sewer lines to their property. He shared the cost, benefits, and details of the program as well as answering questions from the Trustees.

**E. Unclaimed Property Bicycle Donation Program – Police Chief Dennis Murrin**

Police Chief Murrin described the history of the Police Department’s procedures of dealing with the disposition of unclaimed bicycles. He further explained the inefficiency of the current practice of using Propertyroom.com as the company has notified the department of a cumbersome change in the overall process of bicycle disposal. As an alternative option, Chief Murrin recommended the Board to consider the approval of donating the bicycles to a not-for-profit organization called Working Bikes. Working Bikes donates the bikes to individuals, organizations, people in homeless transition, resettlement and youth empowerment programs.

Chief Murrin asked the Board to approve the donation of the 19 bicycles currently in their possession, to Working Bikes. In addition, he requested permission to purge future bicycles in the same manner.

Mayor Abbott asked the Board if they were in agreement. All Trustees agreed.

**F. Proclamation Recognizing Wade Palmer of Associated Air Activities – Trustee DeLaurentis:**

Trustee DeLaurentis introduced and summarized a Proclamation to recognize Wade Palmer of Associated Air Activities and to establish *Palmer Square Airport Observation Park* at the Lansing Municipal Airport. Trustee DeLaurentis explained that the public area is to be located in a green area south of the Ford Hangar and will honor Mr. Palmer’s past 56 years in the aviation industry.

**G. Ridge Road Façade Grant for the Clock Tower Building (3330 181<sup>st</sup> Street) – Travis Bandstra:**

Mr. Bandstra, Economic Development Coordinator, explained plans for the Clock Tower Plaza, LLC façade project. Mr. Bandstra introduced the new owner of the Clock Tower Plaza, Mr. Lou Weisbach, who further detailed the plans to improve signage, lighting and accuracy of the clock, repair windows and landscaping in addition to many other updates of the Clock Tower Building.

All trustees agreed to include the Clock Tower façade grant on the agenda for the October 6<sup>th</sup> Board Meeting.

**OLD/NEW BUSINESS** – There was none.

**ADJOURNMENT** – At 8:19 p.m., Mayor Abbott asked for a motion to adjourn the Committee of the Whole Meeting.

Trustee Stole so moved.  
Trustee Kapteyn seconded.

**ROLL CALL ON MOTION**

Yeas – 6- Trustees: Stole, Kapteyn, Eidam, Skrbina, Manno and DeLaurentis  
Nays - 0

Respectfully Submitted,

Donna Kooyenga  
Lansing Village Clerk

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